

Circumstances for IDP Declination

All USDA Employees must be provided with the opportunity to identify their developmental plans for the upcoming year and to discuss those plan with their supervisor. While it is recommended that all employees take advantage of this opportunity and record their plans in AgLearn, not all employees may wish to do so.

Circumstances for declining to create an online IDP should be one of the following:

- You have already submitted a paper IDP to your supervisor and have had that form approved.
- You have been offered the opportunity to create an online IDP, but you do not have any developmental goals for the upcoming year.

Because AgLearn is the official system of record of all training in USDA, it is critical that all IDP submissions be tracked in the system even though many of the plans were documented via a paper form.

By launching this item, you are indicating that you are declining to create an online IDP in AgLearn because you have already submitted a paper IDP for this fiscal year to your supervisor. If this is not the case, please contact your [AgLearn Agency Lead](#) to revise your record.

Your declination has been recorded and will be listed in your Completed Work area.

You may now close this document window.